Role Profile

Role Title: Financial Accountant

Business Area: Finance
Department/Team: Group Finance
Reports to: Senior Group Financial Accountant
Direct Reports and span of control: 1 x Assistant Financial Accountant
Dimensions (budget holder, level of contract/systems etc responsibility): Access and key contact for multiple regulatory gateways including NROSH and HMRC. Relationship management with the group's VAT consultants and external auditors.
Created/Reviewed date: November 2026

Role Purpose

The Financial Accountant is responsible for the coordination and delivery of external regulatory reporting for the Aster Group including VAT, NROSH and Annual Financial Reports. This role also plays an important part in audit support, technical accounting guidance, and driving process improvements. The Financial Accountant will lead and develop an Assistant Financial Accountant through effective delegation and coaching. We are looking for someone who is proactive, takes ownership, and demonstrates excellent attention to detail.

Key Accountabilities

- Take ownership of preparing statutory accounts for the group's subsidiary companies, ensuring compliance with the group's timetable.
- Assist with audit queries and provide timely responses to ensure a smooth audit process.
- Assist with the preparation of the groups consolidated accounts, for both management and statutory accounts.
- Support the Senior Group Financial Accountant on technical accounting issues across the business, keeping up to date with the latest development and reporting requirements.
- Responsible for coordination and delivery of regulatory financial reporting, including the quarterly NROSH, annual FVA returns and submission of statutory accounts.
- Responsible for assisting the preparation of all the group's entity and preparation of the consolidated VAT returns, including submission, payments and handling queries, and liaise with HMRC and external VAT consultants.
- Any other external reporting task as required, including but not limited to: Annual and quarterly ONS surveys, and the annual Housemark return.
- Champion a culture of continuous improvement across finance and assist with any process improvement implementations.
- Line managing one Assistant Financial Accountant, having regular 121 conversations to assist with their development and output.
- Delegate tasks effectively to the Assistant Financial Accountant and ensure timely delivery of outputs.

Experience and Qualifications

Exceptionally strong technical accountant demonstrated with at least two years post qualified management accounts and/or financial accounts experience.

Qualified member of a CCAB body (ACA/CIMA/ACCA) is essential. Experience and sound knowledge of consolidation accounting is essential. Other desirable areas of expertise include FRS102, fixed asset accounting, joint ventures, financial instruments and defined benefit pension accounting.

Statutory accounts and year end audit experience, with a good attention to detail is essential.

An understanding of the housing industry with a particular focus on either development and fixed asset accounting or treasury would be an advantage for the regulatory reporting requirements of the role.

Basic knowledge of VAT and corporation tax is essential, with sector specific knowledge and prior experience of completing VAT returns being highly desirable.

Experience of managing or mentoring people is essential.

A track record of independent problem solving and the confidence and personal skills to liaise directly with professional service providers and senior Aster colleagues as required.

Ability to analyse, interpret and present financial information clearly and concisely.

Financial information systems experience with expert level excel skills is essential. Experience and knowledge of specialist financial systems is desirable.

Ability to work with different teams across finance and development operations with understanding of the different needs and requirements of the group's various stakeholders.

Ability to manage own workload, and the Assistant Financial Accountant's workload, to deliver outputs to specific deadlines.